Rethinking Marxism AUTHOR GUIDELINES

The editorial board of Rethinking Marxism welcomes submissions of articles, shorter essays, reviews (of books and events), and visual art that relate to and expand the boundaries of Marxian discourses. In addition, we encourage correspondence on material published in past issues; if comments are accepted for publication, we will make every effort to give authors the opportunity to reply in the same issue.

Submissions to RM are refereed. They will be acknowledged upon receipt, and contributors usually receive the editorial board’s decision within three to five months. We cannot consider submissions currently under review with another journal.

In general, regular articles (including essays in the Globalization series) should be no more than 8000 words, essays for the art/iculations series should be between 1500–4500 words, Remarx essays should be 5000 words or less, and reviews should be between 500–1000 words.

Note: When determining your article’s length, the word count should include text boxes, footnotes, and references. Please also include an abstract of no more than an additional 150 words and a set of 4–5 key words. Contributor notes/author biographical statements should be no more than 75 words.

All submissions should include the corresponding author’s primary email address and should use the author-date style for citations and footnotes. Please see the detailed style guidelines below for more information.

How to Submit to RM
Electronic submission is preferred. Please navigate to the RM Editorial Manager website (http://www.edmgr.com/rrmx/default.asp) and follow the instructions for creating a login. If you experience any difficulty with the site, email Jared Randall at editorialoffice@rethinkingmarxism.org.
Correspondence about submissions may be sent to:

Regular submissions Marcus E. Green and Serap Kayatekin at editor@rethinkingmarxism.org

Art Jesal Kapadia at art@rethinkingmarxism.org

Art/iculations Yahya M. Madra at articulations@rethinkingmarxism.org

Globalization under Interrogation Kenan Erçel and Esra Erdem at globalization@rethinkingmarxism.org

Keywords Ian J. Seda-Irizarry and Maliha Safri at keywords@rethinkingmarxism.org

Remarx Joseph Childers and Philip Kozel at remarx@rethinkingmarxism.org

Reviews Faruk Eray Düzenli, Peter Ives, and Ian J. Seda-Irizarry at reviews@rethinkingmarxism.org

Review copies of books may be sent to:
Faruk Eray Düzenli
St. Mary's College of Maryland
18952 E. Fisher Rd.
St. Mary's City, MD 20686-3001

Brief Author Checklist for Manuscript Submission (For instructions on each item, see “Detailed Style Guidelines” below)

Please submit manuscripts using the following order of items, all in one document:
1. Title page including author contact information (mailing address, phone, and best email)
2. Abstract of up to 150 words
3. Not more than 4–5 key words
4. Article text
5. Acknowledgments, references, and endnotes (in that order)

Manuscripts should be accompanied by:

- Phone number, email, and postal addresses for each author (to facilitate copyeditor’s queries, proofreading, and distribution of complimentary copies of the journal at the time of publication)
- Copies of all necessary permissions for previously published and/or copyrighted material
- A brief biographical statement/contributor note for each author (75 words or less)
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Example Biographical Statement
Authors should submit a brief biographical statement of up to seventy-five words for our “Notes on Contributors.” Each author of multi-author works should submit a bio. Likewise, both translators and original authors of translated works should submit a bio.

Example:
MARGARET NASH
Associate professor of philosophy at the State University of New Amsterdam at Birmingham. In addition to teaching philosophy, she offers a variety of interdisciplinary courses and writes on feminist philosophy and psychoanalytic theory. Her most recent book is The Gender of Philosophy (Whitewell, 2007).

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Detailed Style Guidelines

General Notes on Style
• Authors should use a common word-processing program (preferably Microsoft Word; save as .doc or .docx). Use 12 point Times New Roman or an equivalent font (including tables and notes).
• Manuscripts should be double-spaced in their entirety (including tables, endnotes, and references). Do not insert an extra line between paragraphs except to indicate the beginning of a new section or subsection. Mark any such breaks with “###” if the sections are not separated by heading titles.
• Allow one-inch margins on all sides of the page. Left justify only (no right or full justification).
• Follow the author-date method of citation (e.g., Marx 1977, 125) and the Chicago Manual of Style, sixteenth edition.
• Every citation must correspond to an entry in your manuscript’s reference list, and every reference in this list must be cited in the text. References that are not cited should be removed.
• Reserve hyphens for regularly hyphenated words and phrases; do not use word breaks.
• In general, spell out words rather than using abbreviations or acronyms. If abbreviations or acronyms are used, give their full form in parentheses in order to ensure reader understanding.
• Do not use bold face type or underlining, and limit the use of italics and “scape” quotes for emphasis.
• RM uses the “Oxford” or serial comma in all lists of three or more terms.
• Specific stylistic requirements for art submissions vary and should be determined in communication with the art editor. See the RM art guidelines.

**Title Page**
All elements of your manuscript should be submitted as a single file. Your manuscript’s first page (no separate title page is required) should include the complete article title with author contact information, including the names of all authors and translators along with their postal and email addresses and phone numbers.

**Abstract and Key Words**
Abstracts should be no more than 150 words. Between 4 and 5 key words should be provided. Abstracts and key words should be designed with online access and web search in mind. Choose specific, search-relevant key words that will aid potential readers in finding your article. Avoid overly complicated key words that are unlikely to be searched for (e.g., use “Development” or “Imperialism” rather than “North/South Economic Inequality”). Full names of persons should be used (i.e., not “Marx” but rather “Karl Marx”).

**Citations**
• Citations in the text should follow the author-date style, with the last name of the author or editor, the date, and the page number (if applicable), in that order. Examples: (Mouffe 1995, 37) and (Ruccio 1998, 2003).
• Multi-author works should be cited by giving each author’s last name unless there are more than three authors, in which case the first author’s name should be followed by “et al.” Examples: (Wolff, Roberts, and Callari 1982) and (Amariglio et al. 1996). Note that the reference list names all authors of a book or article, regardless of their number. Also note the use of the serial comma to separate the names of three authors in a citation.
• Please check that the spelling of each author’s name corresponds to its entry on the reference list. Please include all author initials in the reference list, matching the source exactly.
• For more examples, consult back issues of RM or the Chicago Manual of Style, sixteenth edition.

**Quotations**
• Use double quotation marks for all quotations in the running text. Use single quotation marks only to indicate quotations within quotations.
• Every quotation must be accompanied by an author-date citation, with a page number if available. The only exception is a quotation given as an epigraph, which needs only include the author’s name and the title of the work from which the quote is taken.
• Only quotations of over seventy-five words should be set off as block quotes; indent block quotes on the left and follow with a parenthetical citation placed outside the closing punctuation. All quotations of less than seventy-five words should be run in with text.
• Indicate whether emphasis in quotations is original or added. Examples: (Derrida 1994, 88; emphasis in the original) and (Marx 1976, 889; emphasis added).

Equations
• Lengthy equations should be set apart like block quotes. For articles involving the extensive use of mathematics, a separate appendix is appropriate.
• Variables should be italicized; exponents should use the subscript or superscript function, as appropriate, and generally should not be italicized.

Tables
• Tables should be saved in separate files with the table number in the file name. They should be numbered consecutively in the order they are to appear and should be given titles.
• Please use a minimum of horizontal rules (usually three are sufficient) and avoid vertical rules.
• Within the text, tables should be referenced by number (not, for example, by “the table below” or “the table”). This aids the publisher in the proper placement of tables.
• The desired location of tables should not be indicated in the manuscript. Placement of all tables is decided during the typesetting process and can be reviewed by authors during proofreading.

Figures and Other Illustrations
• Figures and other illustrations (e.g., diagrams, photographs, drawings, maps) should be saved as separate files with the figure number in the file name.
• Figure captions (including sources and acknowledgments) should be saved in separate files and should be named in numerical order to match the figures themselves.
• Figures and other illustrations should be camera-ready originals (i.e., not scanned from a photocopy or fax). If submitted as digital image files, the preferred format is TIF, with a resolution of 300 dpi. Images with a resolution less than 300 dpi may be unusable.
• Each figure should be discussed in the text (as “figure 1,” for instance), but the desired location of figures should not be indicated. Placement of all figures is determined during typesetting and can be reviewed by authors during proofreading.

Notes
• Notes should be held to a minimum and kept brief. Use author-date citation style in notes just as in the body of the text and include all sources referenced in notes in the reference list.
• Notes should be entered using Microsoft Word’s “Insert/Footnote” function. Endnotes are preferred at the manuscript stage of production.

Acknowledgments
• A brief statement under this heading may be appended to the text to acknowledge the contributions of others and to note previous publication or presentation of portions of the text.
• Acknowledgment of materials used by permission may also be included here, if required.
References

- The reference list should include all references cited in the text, notes, tables, and figure captions. Each entry should be formatted as a paragraph with hanging indents. No references not cited in the text should be included. Please search for and remove such references before submitting to RM.
- Provide the first initials, last names, and any middle initials of referenced authors.
- References should be listed in alphabetical order by author last name. Where there are two or more works by the same author, they should be given in chronologically ascending order, starting with the oldest publication.
- For successive works by the same author or authors, you may use three em-dashes (— — —) in place of the author name after the first occurrence. Only do this for works with exactly identical authors listed in exactly the same order of attribution.
- If an author has publications dated the same year, these should be listed alphabetically by title and should be further distinguished by adding a lowercase letter (a, b, c, and so forth) to the publication year in both citations and references (e.g., Gibson-Graham 2006a; Gibson-Graham 2006b).
- Use italics to indicate the titles of books and the names of periodicals. In reference lists, do not use quotes to indicate the titles of articles and other “short works.” Do not use underlining, ever.
- Use the Chicago Manual of Style’s “down style” (i.e., sentence capitalization, not headline capitalization) for all book and article titles given in reference lists. Examples: *The end of capitalism (as we knew it)*, and, Communism: Between class and classless.
- Periodical titles are capitalized according to the periodical’s standard usage. In reference lists, an initial article is omitted from periodical titles except in the case of foreign publications. Examples: *New York Times, parallax*, but *Der Spiegel*.
- For journals using both volume and issue numbers, supply both the volume and issue number (or the month/season of the issue’s publication, in some cases). For journals that only use issue numbers (no volume numbers), indicate this by including the abbreviation “no.” For newspapers, most magazines, and their online equivalents, supply the month and day of publication after the periodical’s name. Examples: *Rethinking Marxism 25 (2); New York Times, 5 October; Adbusters*, no. 101.
- Use hanging indents and hard returns (hit the “enter” key) to complete each reference list entry, and do not manually create hanging indents for your reference list by using hard returns and tabs in the middle of an entry. These extra returns and tabs must all be removed in production.
- Online sources that are analogous to print (such as articles published in online periodicals) should be cited much like their print counterparts but with the addition of an access date and URL. For electronic sources that do not have a print analog (such as an institution’s website), give as much identifying information as possible; include the year, month, and day of last update, if available.

Book and journal references follow a standard order of elements and punctuation:


Further Examples of RM Reference Style


(For more examples, consult back issues of RM or the Chicago Manual of Style, sixteenth edition.)